



June 19, 2023  
CENTRAL LUTHERAN SCHOOL  
Board of Directors Meeting

*Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.*

The meeting began with Frank Parris leading the Board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Tim Schanbacher. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present	Nick Hach	Present
Heidi Williams	Present	Abbie Rathje	Present
Stephen Krug	Present	Jake Roetman	Present
Kurt Slouha	Present	Greg Silhanek	Present
Alex Ruwe	Present		
Others in Attendance			
<u>Name</u>			
Frank Parris		Pastor Woltemath	
Angie Hagen			

**Minutes from Previous Meeting**

**MOTION was made by Nick Hach to accept the minutes from the May 16th, regular meeting and the June 5th, special email meeting. Jake Roetman seconded the motion. Motion carried.**

**Financial Reports**

**Combined Financial Report Presented – MOTION was made by Jake Roetman to accept the financial reports for May. Nick Hach seconded the motion. Motion carried.**

**Committee Reports**

**Principal's Report /Admissions Director Report** – Enrollment currently at 165 for PS-8th. Need to focus on the following for the NLSA Action Plan: develop a vision statement, develop a tagline, review & rework the mission statement, evangelism plan, curriculum review for this year will be literacy, develop and follow plan for annual financial audit of all school accounts, align Crisis Emergency Plan with Classroom Crisis Procedure Book, Fence on north and west side of property. Workbooks, consumables, and textbooks have been ordered. ILSTO gave out \$57,600 to 9 of our families, SPICE was awarded to 9 families for a total of \$14,775, of which 3 families applied for ESA's and were able to turn down their ILSTO funding.

**Policy Committee** – Reviewed policies in A. A-6 states the years for policy reviews, years were updated to add new years through 2031. Reviewed policy A-10 for associate board members. Committee will review policies in D before the end of the calendar year. Proposal to add a new policy related to visitors of board meetings. **MOTION was made by Jake Roetman to accept the 1st reading of policy A-11. Heidi Williams seconded the motion. Motion carried.**

**Facility Committee** – 2nd through 8th grade floors were stripped and waxed, summer work list had many completions thanks to board members, window tinting was put on Student Center windows.

**Athletic Committee** – None.

**Marketing Committee** – Staff member updates on Facebook, postcards being handed out at local churches during VBS, ads for ESA on Facebook, sign-ups available for summer parades

**Technology Committee** – None.

**Endowment Committee** – Will have meeting this summer to plan.

**Long Range planning –**

- Upper cabinets for the 4<sup>th</sup> grade classroom
- Landscaping rocks in the back – Steve will look at how much rock we may need.
- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors – get an estimate – Tim will send out an email to get an idea.
- Windows – get an estimate – Greg and Kurt – walk around to see how many needs replaced
- Hard surface for remaining parking lot

**Old Business**

- A. Summer Work List** – List with the following items: cut down trees by dirt pile, cabinets for Mrs. Maddick's room, kitchen wish list, bricks on east side of building, clean split filters, on/off switch sound system with light, new kitchen lighting, order and hang flags in student center, gym pad Velcro, fix board on front bleacher, touch-up paint in student center, 1<sup>st</sup> grade – windows locked, oil squeaky door, 2<sup>nd</sup> drawer from door is falling apart pipes in corner covering is coming off, janitor's door scrapes on tile, put up room 203 sign, put up signs in student center, room 206 hook projector up for Apple TV/wireless.
- B. ESA updated information** – Parents are signing up for ESA's, Mr. Parris called parents that qualify to verify they are signed up, school's information has been placed in Odyssey. Parents will be asked to put school information into their accounts, school will be able to bill parents in July. Question was asked about band instruments; Mr. Parris is researching. Students with ESA's will be required to complete state testing, legislature is still determining the proper tests.
- C. 15–20-minute Brainstorming/Discussion on reviewing old funding model/starting new funding model** – Create various funding models with long-term goals for school. Discussing how to ensure church support and affiliation.

**New Business**

- A. Fill out devotion schedule for July 2023- June 2024** – Filled out by board members
- B. Policy to read and discuss** – See Policy Committee section
- C. Insurance for Staff and Medicare** – Discussed options for staff insurance policies. Email will be sent to Staff to inform them of board discussion.
- D. Early discussion on a Lutheran High School Genesis study with Trinity, CR** – Genesis study with feasibility study for potential Lutheran High School in the area. Pastor Woltemath performing research and working to gather a steering committee.
- E. Budget – Review and Approve** – Discussed budget and staff salaries. Will be reaching out for quotes on a new cleaning service. Thank you to Heidi, Abbie and Angie for their work on the budget. **MOTION was made by Jake Roetman to approve the budget, staff and faculty contracts. Nick Hach seconded the motion. Motion carried.**
- F. Staff and Faculty Contracts – Approve and Extend for the 2023-2024 school year** – Reviewed and approved with budget.

**MOTION was made by Greg Silhanek to adjourn the meeting. Jake Roetman seconded the motion.  
Motion carried.**

Next regular meeting July 17<sup>th</sup> @ 6:00PM  
The meeting was closed with the Lord's Prayer

Respectfully submitted,  
Heidi Williams, Secretary 2023