



December 18, 2023 CENTRAL LUTHERAN SCHOOL Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Abbie Rathje leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Tim Schanbacher. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present	Nick Hach	Present
Heidi Williams	Present	Abbie Rathje	Present
Stephen Krug	Absent	Jake Roetman	Present
Kurt Slouha	Present	Greg Silhanek	Present
Alex Ruwe	Present		

Others in Attendance	
<u>Name</u>	
Frank Parris	Pastor Palmer
Angie Hagen	Pastor Woltemath
Becky McKinney	

Minutes from Previous Meeting

MOTION was made by Jake Roetman to accept the minutes from the November 20th, regular meeting. Nick Hach seconded the motion. Motion carried.

Financial Reports

Combined Financial Report Presented – MOTION was made by Abbie Rathje to accept the financial reports for November. Jake Roetman seconded the motion. Motion carried.

Committee Reports

Principal's Report /Admissions Director Report – Several families owe tuition, and lunch fees. Professional Development has been completed during early outs. Discipline action with student was discussed. Parent Pulse surveys have been shared with marketing committee, teachers, and board. Christiana Schroder has volunteered to start a Spanish Club after the new year, will be from Wednesdays from 1:30pm-2:20pm. Receiving donations for the playground campaign, thank you letters are being sent as donations are received. Call Committee received response from Concordia University System about Concordia graduates.

Policy Committee – Met on October 3rd and November 27th to review the D policies. Read changes for Policy D-1 – Memorial Donations with suggestions to clarify how the donations will be allocated. Changes for Policy D-2 – Facility Use Policy include adding additional cleaning charges. Changes for D-4 – Fees & Payments adds the wording “Application Fee”, how payments for ESA accounts are billed, and payment plans. Policy D-6 – Financial Policy includes changes for the requirement of two signatures on a check, and the timing and guidance for annual financial reviews. **MOTION was made by Nick Hach to accept the 1st**

reading of policy D-1, D-2, D-4 and D-6 with minor changes. Jake Roetman seconded the motion. Motion carried.

Facility Committee – Thank you to Gary Stoll for working on boilers. AM Glass will put in replacement windows in 3-4 weeks. Kurt Slouha fixed the scoreboard and is working on lights.

Athletic Committee – Basketball practices and cheer practice have started. JV Basketball went to Freeport and competed well.

Marketing Committee – Working on Forever Central dinner and getting sponsors to help with the event. Working on DOT signage, and received a quote for a digital sign. Board received a flyer that was put together to use in various marketing campaigns.

Technology Committee – No report.

Endowment Committee – Received Levenhagen donation and additional memorial funds to put in Endowment fund.

Long Range planning –

- Upper cabinets for the 4th grade classroom
- Landscaping rocks in the back – Use playground rock to place around school
- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors – Need 1 in Conference Room
- Large TV in Student Center for displaying events/announcements
- Windows – get an estimate – Greg and Kurt – walk around to see how many needs replaced
- Hard surface for remaining parking lot

Old Business

- A. ADF – Alliance Defending Freedom** – tabled to next month
- B. Budget Information** – Discussed as part of Staffing and January Parent Meetings.
- C. Call Committee Update** – Met to look through and discuss CMIF forms. Contacted several candidates to see if they were open to an interview. Have received more forms, and starting to hold interviews.

New Business

- A. Iowa Administrators Standards and Criteria** – 10 standards and criteria for Administrators, used for evaluation of administrators. Standard 5 was shared – Community of Care and Support for Students – Educational leaders cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.
- B. Approval of rostered church workers housing allowance** – **MOTION was made by Nick Hach to approve the housing allowance. Alex Ruwe seconded the motion. Motion carried.**
- C. Snow days and using virtual learning/in home learning**– Senate File 391 says a school district may count up to 5 days or 30 hours of instruction primarily delivered online toward the minimum instructional time required under Iowa Code section 279.10. At this time, we will not follow Benton's virtual learning plan but board reserves the right to review, if needed.
- D. Parent Pulse Survey** – Shared results received so far. Mr. Parris will be working on new questions for the next round of surveys, so we can continue to utilize feedback.
- E. Intent to Return of Staff** – Mrs. Hines, Mrs. Williamson, Mrs. Voss, and Mrs. Wolter will not be returning next year, everyone else will be returning.
- F. Staffing for 2024-2025** – Looking for 1st grade, 3rd grade, student resources, cook and either full or part-time aide. **MOTION was made by Nick Hach to move Mrs. Meyer from 2nd grade to full-time**

Student Resource position. Alex Ruwe seconded the motion. Motion carried. MOTION was made by Abbie Rathje to approve the 2nd grade job description to match the 3rd grade job description. Alex Ruwe seconded the motion. Motion carried.

- G. January Parent Information Meetings** – Looked over the presentation material. Abbie and Heidi will meet to discuss and update the financial portions. Scheduled the parent meeting for January 8th at 6pm.

MOTION was made by Greg Silhanek to adjourn the meeting. Nick Hach seconded the motion. Motion carried.

Next regular meeting January 15th @ 6:00PM
The meeting was closed with the Lord's Prayer

Respectfully submitted,
Heidi Williams, Secretary 2023