



March 18, 2024 CENTRAL LUTHERAN SCHOOL Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Frank Parris leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Kurt Slouha. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Dawn Embretson	Present	Nick Hach	Present
Heidi Williams	Absent	Abbie Rathje	Present
Stephen Krug	Absent	Jake Roetman	Present
Kurt Slouha	Present	Greg Silhanek	Absent
Alex Ruwe	Present		
Others in Attendance			

Name

Frank Parris

Angie Hagen

Jess Fry

Pastor Palmer

Pastor Woltemath

Minutes from Previous Meeting

MOTION was made by Jake Roetman to accept the minutes from the February 19th, regular meeting. Dawn Embretson seconded the motion. Motion carried.

Financial Reports

Combined Financial Report Presented – MOTION was made by Nick Hach to accept the financial reports for February. Jake Roetman seconded the motion. Motion carried.

Discussion was also held around the playground fund and if there was a timeline for the project. Mrs. Fry and Dawn will work on getting the committee back together.

Committee Reports

Principal's Report /Admissions Director Report – Enrollment for the 2024 – 2025 school year is at 167 students in PS – 8th grade. Currently, there are five open spots in PS and Kindergarten is full with one on a waiting list. Recently, Mr. Parris has given tours to five families. A fire drill was completed on February 27th during lunch time. Mr. Parris has been completing classroom observations with post observation meetings. He has five teachers left to observe. Mrs. Maddick and Mrs. Carley attended a Best Practices Conference in Phoenix and both really enjoyed it. Both shared ideas to help them professionally during Professional Development with all the teachers. Mrs. Maddick's surgery went well. Mrs. Towle will be having surgery soon also and will be out for a few weeks in April/May. Shalan Knapke was offered a contract and she has accepted the offer to teach second-grade. We are currently still looking for a third-grade teacher, Frank has reached out to the Concordia Colleges with one of them having three soon to be graduates that have not

been placed yet. The students need to reach out to us, we cannot reach out to them, Frank has sent information to the college. The Call Committee has not met for a bit and needs to plan to meet again soon.

Policy Committee – No report.

Facility Committee – A monitor was put up in the Student Center to display the lunch menu, nutrition facts, and school announcements. The security cameras were installed over Spring Break throughout the exits, Student Center, and Gym of the school. The new kitchen oven came over break but was too large to fit through the kitchen door, the company was wrong about the size and weight. They company will be back out to help get it into the kitchen. There is a slide on the playground that has a big crack down it. Mr. Parris tried putting tape over it, but that is not working the best. Angie knows of someone that can weld plastic; she is going to get Kurt their information to investigate. Kurt will reach out to the camera company to have user rights to the cameras set up; for now, Kurt and Mr. Parris will have access. Later we will decide as to who else may need access. The fire hydrant near the exit lane in the parking lot was hit this winter, the Newhall Fire Department will be coming to fit it.

Athletic Committee – Shauna Voelker will be coaching track. She is looking for a few helpers to assist her. Track practice will start tomorrow with practices on Tuesday and Thursdays. The track meet this year is in Davenport on Saturday, May 4th.

Marketing Committee – Looking in to banners for area baseball fields. They would like to have another committee oversee the Forever Central Dinner next time around. Katie has made up some sample postcards and shared with Mr. Parris. The committee would like to hand them out at Bible School this summer at our area Lutheran churches. They are going to have an Egg My Yard fundraiser.

Technology Committee – Dan Rammelsberg put in two bids in for the E-Rates technology funds. Dan, Jason from AEA, and Mike from E-Rate are going to look at the two bids and pick the best one.

Endowment Committee – No report.

Long Range planning –

- Upper cabinets for the 4th grade classroom
- Landscaping rocks in the back – Use playground rock to place around school
- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors – Need 1 in Conference Room
- ~~Large TV in Student Center for displaying events/announcements~~
- Windows – get an estimate – walk around to see how many needs replaced
- Hard surface for remaining parking lot
- Outside Digital Sign
- LED Lights in **classrooms** and gym

Old Business

- A. **ADF – Alliance Defending Freedom** – Discussion was had by the board. We are thinking it would be good for them to look at our Policy Book for recommendations. **MOTION was made by Jake Roetman to engage Alliance Defending Freedom - Ministry Alliance for their services for one year, and then will review again. Alex Ruwe seconded the motion. Motion carried.**
- B. **Call Committee Update** – See above also in the Principal's Report. Tonya Schanbacher has passed her colloquy** and can now be a rostered called teacher. **MOTION was made by Dawn Embretson to Call Tonya Schanbacher to be a Called Teacher here at Central Lutheran School. Alex Ruwe seconded the motion. Motion carried.**

- C. Ministry Reviews need to be completed** – 1st grade Teacher, 5th grade Teacher, 8th grade Teacher, Music Teacher (not needed this year, she was done as a 4th grade teacher last year.) – Perform Exit Interview with 1st grade Teacher instead of ministry review. Groups will set up meetings with teachers, April 1st due date.

New Business

- A. Begin Summer Work List on White Board** – Continue to add to the list on the white board in the conference room.
- B. Request for Class Reimbursement Deadline** – Mrs. Fry has asked for a reimbursement up to \$300.00 for her teaching license renewal. **MOTION was made by Dawn Embretson to reimburse Mrs. Fry up to \$300.00 to renew her teaching license. Alex Ruwe seconded the motion. Motion carried.**
- C. Vision Statement Work – Video and Worksheet** - Brainstorming session to work on a Vision Statement for our school. Frank will then get with the staff to put all the ideas together to make one Vision Statement.
- D. Iowa School Safety Guide from Mr. Runge** – Thank you to Mr. Runge for sharing the 2023 Iowa School Safety Guide and for the letter along with it. The School Safety and Crisis team will be getting together this summer to go over our current plan along with this guide.

Closed Session Item – Discuss staff salary item.

MOTION was made by Abbie Rathje to go into closed session. Dawn Embretson seconded the motion. Motion carried.

MOTION was made by Alex Ruwe to come out of closed session. Dawn Embretson seconded the motion. Motion carried.

MOTION was made by Abbie Rathje to cover the gap in Mrs. Maddick's salary between her Disability Insurance and her normal salary here at Central. Alex Ruwe seconded the motion. Motion carried.

MOTION was made by Dawn Embretson to adjourn the meeting. Alex Ruwe seconded the motion. Motion carried.

Next regular meeting April 15th @ 6:00PM

The meeting was closed with the Lord's Prayer

Respectfully submitted,
Abbie Rathje, Treasurer 2024