



December 16, 2024 CENTRAL LUTHERAN SCHOOL Board of Directors Meeting

Our mission: Providing students with a quality education built on a firm Christian foundation, so they grow in the knowledge of Jesus as their Savior and become loving servants to others.

The meeting began with Steve Krug leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Kurt Slouha. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Dawn Embretson	Absent	Nick Hach	Present
Heidi Williams	Present	Abbie Rathje	Present
Stephen Krug	Present	Jake Roetman	Present
Kurt Slouha	Present	Greg Silhanek	Present
Alex Ruwe	Present		
Others in Attendance			
<u>Name</u>			
Frank Parris	Pastor Schultz	Ally Getka	
Angie Hagen	Kristin Stien	Abbey Neve	
Jeremy Chihak	Shauna Voelker	Cassi Mumby	

Minutes from Previous Meeting

MOTION was made by Jake Roetman to accept the minutes from the November 18th regular meeting minutes. Alex Ruwe seconded the motion. Motion carried.

Financial Reports

Combined Financial Report Presented – Discussed the library, band, and playground accounts with changes that were made. Investments had CDs noted that were rolled into new CDs. **MOTION was made by Nick Hach to accept the financial reports for November. Jake Roetman seconded the motion. Motion carried.**

Committee Reports

Principal's Report /Admissions Director Report – No change to enrollment, 2 families owe for tuition, 13 families owe for lunch accounts. All teachers have returned their intent to return letters. 2 families received letters about absences, and have been talked to personally. Thank you to Abbie, Kurt and Steve and their families for all of their time spent on the board, making the school a better place and helping Mr. Parris. School safety maps will be placed around the school, in the crisis management book, and provided to the Benton County Sheriff's department. Thank you to Scott, Abbie and Grayson Rathje for installing the entrance and exit signs in the parking lot.

Policy Committee – C-11 was reviewed, and discussed for the classroom sizes. Will discuss additional policies via email and in January.

Facility Committee – TK Roofing found another leak around windows above the doors, Greg Silhanek performed the caulking work. Greg and Gary flushed the boilers. Kurt Slouha and Greg put batteries in the exit signs and replaced light bulbs. Working on a monthly and annual task list that needs completed by facilities committee. Scott Rathje and Steve Rathje are going to take out concrete by dumpster, Abbie Rathje will work on stumps. Washer and Dryer will be delivered by Abbie by December 31st. Maintenance room will be cleaned out and moved around to allow for the washer and dryer to be placed. Looking at placing a dusk to dawn light outside of the gym for people who park on grass. AM Glass will be repairing the window in the student center that has condensation.

Athletic Committee – Setting up rotation for new uniforms, ordered new cheerleading uniforms. Concessions are going well. Looking to order basketball practice jerseys. First basketball game is Tuesday with the JV girls.

Marketing Committee – Met to discuss the parent pulse survey results. Group labeled envelopes and put Christmas letters in envelopes. Looking at registration process to see if it can be automated.

Technology Committee – No report.

Endowment Committee – No report.

Long Range planning –

- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors – Need 1 in Conference Room – Kurt will circle back with Dan R about a potential camera idea.
- Outside Digital Sign
- LED Lights in classrooms and gym

Old Business

- A. **Staff Health Insurance plans** – Switched to Concordia Health Plans – Healthy Me A for Health, Trustmark for Dental and Vision. Deductibles are lower for staff at \$1,750.
- B. **Call Committee Update** – Working on possible leads with pastors in the area, and in the community.

New Business

- A. **NLAC March 16-18, 2025, Irvine CA** – Mr. Parris is asking if the school can pay for the flight and/or hotel for the conference and he will pay the registration fee. **MOTION was made by Jake Roetman to pay up to \$1,700 for the registration fees, flight and hotel room for the convention. Alex Ruwe seconded the motion. Motion carried.**
- B. **Information to have a 2025 CLS Summer program for CLS parents** – Shauna Voelker and Cassi Mumby presented information. DHS contact has been provided with Cassi reaching out to get a walk-through. Shauna would be the director, Cassi would be the supervisor, with shared duties of administrative work. Have everything in place except for submitting an application, which need board approval, as an application sets the process in motion. Student Center would be main area of center, gym would be used for recess. Fire Marshall meeting went well and didn't have any changes. Looking at ages 5-12, with using actual birth date. Year 1 – looking at just students from Central, but possibly opening up to community. Looking at registration fee to hold spot. Over 15 kids require a 3rd person, up to 30 kids. Potentially start the Tuesday after Memorial Day, and end the week before school starts. Would be self-funded, with food and snacks provided by parents. Looking at pricing of \$20/day - \$30/day per child. Questions surrounding insurance policies needed, would need a LLC set up. **MOTION by Dawn Embretson that the process can be started, with board support, to**

explore a summer program contingent on: Budget, Handbook, LLC, DHS approval, Insurance, and proposed lease agreement. Alex Ruwe seconded the motion. Motion carried.

- C. **Budget/Tuition for 2025-2026 School Year** – Proposing tuition to be \$7,826 and registration fee at \$300 for K-8. **MOTION by Dawn Embretson to leave the registration fee at \$300 and the tuition for 2025-2026 to be set at \$7,826, leaving preschool the same as the previous year for registration fee and tuition fee. Nick Hach seconded the motion. Motion carried.**
- D. **Classroom Sizes** – Discussion surrounding class sizes, how to move forward with lower class sizes yet allowing for growth. Will continue discussions and develop process for additional trigger points of emotional, educational, and behavioral support.
- E. **Enrollment Process** – Discussed the steps of the enrollment process with what should be required for assessments, interviewing, shadowing, etc. Possibly add a probationary period for new students for behavioral or educational concerns. Discussion for enrollment date and if an automated system for at least current students would be possible. Board will have a sub-committee for enrollment to build out a process moving forward.
- F. **January 16th, 2025 Parent Meeting at 6pm** – Went through the presentation for any discussion, executive committee will meet with the teachers to discuss prior to the board meeting.
- G. **C-14 – Letting Board know those teachers planning to take courses by Dec. 31.** - Shalan would like to complete the Colloquy and TEC21, Hope would like to complete the Professional Enrichment program (Colloquy).
- H. **Ballot for January Elections** – Nick will put together for January.

MOTION was made by Greg Silhanek to adjourn the meeting. Steve Krug seconded the motion. Motion carried.

Next regular meeting January 20th @ 6:00PM.
The meeting was closed with the Lord's Prayer.

Respectfully submitted,
Heidi Williams, Secretary 2024