



# November 18, 2024 CENTRAL LUTHERAN SCHOOL Board of Directors Meeting

Our mission: Providing students with a quality education built on a firm Christian foundation, so they grow in the knowledge of Jesus as their Savior and become loving servants to others.

The meeting began with Jake Roetman leading the Board in a devotion.

## **Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Kurt Slouha. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Dawn Embretson	Present	Nick Hach	Present
Heidi Williams	Present	Abbie Rathje	Present
Stephen Krug	Absent	Jake Roetman	Present
Kurt Slouha	Present	Greg Silhanek	Present
Alex Ruwe	Present		
Others in Attendance			
<u>Name</u>			
Frank Parris	Pastor Schultz	Denise Carley	
Pastor Woltemath	Angie Hagen	Pastor Palmer	

## **Minutes from Previous Meeting**

**MOTION was made by Nick Hach to accept the minutes from the October 21<sup>st</sup> regular meeting minutes. Alex Ruwe seconded the motion. Motion carried. MOTION was made by Dawn Embretson to accept the first reading of the Procurement Policy from the November special email meeting. Nick Hach seconded the motion. Motion carried.**

## **Financial Reports**

**Combined Financial Report Presented** – Abbie provided an update explaining the clean-up of financial accounts. Discussed the renewal of two CDs. **MOTION was made by Nick Hach to accept the financial reports for October. Alex Ruwe seconded the motion. Motion carried.**

## **Committee Reports**

**Principal's Report /Admissions Director Report** – Total of 5 families that owe tuition, and 10 families that owe for hot lunch. Staff observations completed for 1, 2, and 4<sup>th</sup> grades. Christ Lutheran High School update was provided with the hiring of an attorney, offering of land, and working to set up a Mission Statement, Vision Statement, and Purpose Statement. CLS Parent/Student handbook, CLS Preschool handbook, and Policy Manual were sent for review. 4<sup>th</sup> grade student transferred out, so work was done to release them from the ESA system.

**Policy Committee** – **MOTION was made by Jake Roetman to accept the 2<sup>nd</sup> reading of the Procurement Policy. Nick Hach seconded the motion. Motion carried.**

**Facility Committee** – Fixed a couple of toilets recently. Received a bid on lockers for 1<sup>st</sup> and 2<sup>nd</sup> grade for 48-inch lockers in red. **MOTION was made by Jake Roetman to accept the bid for \$11,432.00 to be used for red 48-inch lockers. Dawn Embretson seconded the motion. Motion carried.** T&K Roofing came out

to fix leak in Student Center and Kitchen. Working on Washer and Dryer for kitchen, will keep the board updated on progress. Work done on cracked mortar as well. Alex will work on emergency lights.

**Athletic Committee** – First basketball practices starting soon, with JV and Varsity for boys and girls. Ally and Tonya had coaches meeting to go over mission statement, handbook, and setting up practices with all basketball coaches. Hoping to look at uniforms for numerous sports.

**Marketing Committee** – Donuts with Dad went well with great attendance. Atkins Holiday Parade, and Belle Plaine's Parades are coming up. Katie putting CSC Kid-Sitting night on Facebook.

**Technology Committee** – No report.

**Endowment Committee** – No report.

**Long Range planning –**

- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors – Need 1 in Conference Room – Kurt will circle back with Dan R about a potential camera idea.
- Outside Digital Sign
- LED Lights in classrooms and gym

**Old Business**

- A. Staff Health Insurance plans** – Discussed the various plans with staff and asking them to give feedback before Thanksgiving break.
- B. Board/Staff Meeting** – Helpful to hear thoughts on class sizes, which the policy committee will look into. Discussed Kindergarten needs. **MOTION was made by Dawn Embretson to hire a 29 hour paraeducator to mainly support Kindergarten for remainder of this school year. Nick Hach seconded the motion. Motion carried.** Appreciate the conversations with the teachers.
- C. Appeal Letter** – Mr. Parris presented the letter, changes were discussed and updated.
- D. Call Committee Update** – Call committee met to develop the 4<sup>th</sup> grade teacher job description, and music teacher job description. Policy committee will work on developing a policy for the music teacher job description. **MOTION was made by Dawn Embretson to approve the 4<sup>th</sup> grade job description and the proposed job description for the music teacher to be hired or called for the 2024-2025 school year. Jake Roetman seconded the motion. Motion carried.** Also discussed the various avenues for seeking new teachers. Meeting again on December 2<sup>nd</sup>.
- E. School Safety Grant/Procurement Policy 2<sup>nd</sup> Reading** – Discussed in Policy Committee section.

**New Business**

- A. Bid on Lockers for 1<sup>st</sup>/2<sup>nd</sup> Grade** – Discussed in Facility section.
- B. FFA/Ag Class Compost Site** – FFA seeking to start a compost pile, suggestion for the students to have a conversation with teachers on logistics, and how the compost will be used prior to approval.
- C. Policy C-5 Requirement – Specifics to Miss Nordman's Contract** – Policy committee will discuss the job descriptions for called vs contract church workers, and what needs addressed going forward.

**MOTION was made by Greg Silhanek to adjourn the meeting. Alex Ruwe seconded the motion. Motion carried.**

Next regular meeting December 16<sup>th</sup> @ 6:00PM.

The meeting was closed with the Lord's Prayer.

Respectfully submitted,

Heidi Williams, Secretary 2024