



December 15, 2025 CENTRAL LUTHERAN SCHOOL Board of Directors Meeting

Our mission: Providing students with a quality education built on a firm Christian foundation, so they grow in the knowledge of Jesus as their Savior and become loving servants to others.

The meeting began with Frank Parris leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Nick Hach. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Dawn Embretson	Present	Nick Hach	Present
Heidi Williams	Present	Jeremy Chihak	Present
Kristin Stien	Present	Jake Roetman	Present
Greg Silhanek	Absent	Audrey Roberts	Present

Others in Attendance		
<u>Name</u>		
Frank Parris	Abbie Rathje	Ally Sullivan
Pastor Woltemath		

Minutes from Previous Meeting

MOTION was made by Jake Roetman to accept the minutes from the November 17, 2025. Jeremy Chihak seconded the motion. MOTION CARRIED.

Financial Reports

Financial Report Presented – Lunch and special accounts won't match up quite yet as outstanding accounts are being reconciled. Added an Outstanding Payments/Debits line item. This includes Health Insurance premium, REF checks, etc. Adjusted the look of the investments page. Discussion was had on how to track Inman donation. Abbie will work on that. St. John's Keystone sent in their budget for the upcoming year.

MOTION was made by Jake Roetman to accept the financial reports for December. Dawn Embretson seconded the motion. MOTION CARRIED.

Committee Reports

Principal's Report /Admissions Director Report – 13 families owe for hot lunches. Teacher observations are being conducted for the upper grades. Currently have 35.75 hours of wiggle room for delays/cancellations. Parent Pulse surveys have been received. Frank will be gone December 29-January 1.

Policy Committee – **MOTION was made by Jeremy Chihak to approve the renumbering of C policies as listed. Audrey Roberts seconded the motion. MOTION carried.** Second reading of C11, C12, C15, C18, C29 and C30. **MOTION was made by Jake Roetman to approve the second reading of C11, C12, C15, C18, C29 and C30. Dawn Embretson seconded the motion. MOTION CARRIED.** First reading of

C14. MOTION was made by Jeremy Chihak to approve the first reading of the changes to C14. Jake Roetman seconded the motion. MOTION CARRIED.

Facility Committee – Motion sensors have been replaced in the athletics area. Basketball hoop lifts have been serviced. Lights are being fixed around the activities and athletics areas. Request for a pre-rinse sprayer for the sink on the far side of the kitchen. Suggestion was made that we use money from donations to install that. **MOTION was made by Dawn Embretson to use donation dollars to purchase a pre-rinse sprayer for the kitchen. Jake Roetman seconded the motion. MOTION CARRIED.** The middle classrooms are colder. Frank asked Gary to come in and observe. He didn't find any issues. May have to get into a certain area to dig in deeper. The splits in the rooms are not working. Gary fixed that. Gym heating is working well now.

Athletic Committee – First basketball game for all four teams is tomorrow. Cheerleading will be present.

Marketing/Enrollment Committee – 6th grader shadowed. Suggestion was made to wait until next year to enroll.

Technology Committee – Chrome book is getting fixed.

Endowment Committee – No report.

Long Range planning – Group will be meeting shortly. A list of names from the churches to meet with has been gathered. An agenda has been created.

Old Business

- A. Update on Shed-** Jeremy got 3 different bids from a contractor to fix up current shed. Exploring an option of fixing it ourselves by recruiting volunteers. Suggestion was made to fix the shed ourselves. Tabling this until weather gets warmer.
- B. Update on Staff for 2026-2027 school year-plans moving forward**
 - a. Preschool teacher-** Call committee to meet to start the process.
 - b. Ag teacher-** Discussion was had on adding an ag teacher. Also exploring asking current teachers or volunteers.
 - c. PE Teacher/AD-** This would open Mrs. Schanbacher up to keep 5th grade as a self-contained class. Discussion was also had around each teacher leading their own class in PE or grouping them together and dispersing PE responsibilities. Also explored a part time PE teacher.
- C. Reminder- Feb 2 BOD register for IACS Board Training at CVC**
- D. Meeting day and time with congregation representatives to review the CLS Constitution**

New Business

- A. 15-minute discussion on comments from the Parent Pulse Survey-** Discussed the good comments, class sizes, quality education.
- B. New member Board orientation-** Jan Doellinger is happy to come out if we would like her.
- C. Housing Allowance for 2026 by rostered church workers-** see Principal's report. **MOTION was made by Dawn Embretson to approve the housing allowances as outlined. Heidi Williams seconded the motion. MOTION CARRIED.**
- D. ESA vendor information-** Currently working with Jackie. IACS board member sent an email that Odyssey now has contact information for schools. We are set up as a vendor, but looking for answers to questions around speediness of funds and allocation on tuition, registration, partial payments, etc.
- E. Create ballot for January Board Elections-** Election not needed as terms are not up.

- F. **Plans for Thursday January 22 parent meeting-** Meeting with teachers for feedback on January 12, 2026.
- G. **MOTION was made by Dawn Embretson to move to a closed session to discuss parent concerns. Kristin Stien seconded the motion. MOTION CARRIED.**
MOTION was made by Dawn Embretson to end the closed session. Jake Roetman seconded the motion. MOTION CARRIED.
- H. **Tuition- MOTION was made by Heidi Williams to set tuition at \$8,115 K-8, \$1,200 3 year old PreSchool, \$300 Application fee for K-8 and \$80 application fee for 3 year old Preschool. Jeremy Chihak seconded the motion. MOTION CARRIED.**

Debrief – Talked through the C policies, had good conversation on what to do with the shed, long discussion about staffing (PreK, Ag, PE), meeting with small groups to discuss constitution and long range planning, reviewed Parent Pulse survey, and talked about the budget and the upcoming parent meeting.

MOTION was made by Jake Roetman to adjourn the meeting. Dawn Embretson seconded the motion. Motion carried.

Next regular meeting January 19, 2026 @ 6:00PM.
The meeting was closed with the Lord's Prayer.

Respectfully submitted,
Kristin Stien, Secretary 2025