



April 20, 2026  
**CENTRAL LUTHERAN SCHOOL**  
**Board of Directors Meeting**

*Our mission: Providing students with a quality education built on a firm Christian foundation, so they grow in the knowledge of Jesus as their Savior and become loving servants to others.*

The meeting began with Kurt Slouha leading the Board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Nick Hach. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Dawn Embretson	Present	Nick Hach	Present
Heidi Williams	Present	Jeremy Chihak	Present
Kristin Stien	Present	Jake Roetman	Absent
Greg Silhanek	Present	Audrey Roberts	Absent
Kurt Slouha	Present		

Others in Attendance		
<u>Name</u>		
Frank Parris	Abbie Rathje	Shalan Knapke
Pastor Woltemath		Pastor Schultz

**Minutes from Previous Meeting**

**MOTION was made by Jeremy Chihak to accept the minutes from the March 16, 2026. Kurt Slouha seconded the motion. MOTION CARRIED.**

**Financial Report**

**Financial Report Presented** – Reviewed investments, CD (Certificate of Deposit) allocations, and general account status. Plans to improve financial reporting clarity by adding summary boxes for designated funds (long range planning, insurance deductible, building fund). Discussion on budgeted vs. actual expenses, and how to reflect this in reports. Concern raised about summer cash flow due to timing of ESA payments and ongoing monthly expenses. Two CDs (endowment funds) maturing in May; plan to discuss renewal options at next meeting pending more information. Noted a donation (with company match) is coming, earmarked for a specific school project, not the general fund. Small discrepancy in financial report totals to be followed up.

**MOTION was made by Dawn Embretson to roll over both of the Endowment Fund CDs into a 6 month CD. Jeremy Chihak seconded the motion. MOTION CARRIED.**

**MOTION was made by Kristin Stien to accept the financial reports. Dawn Embretson seconded the motion. MOTION CARRIED.**

Updates given on ESA fund payments and preschool tuition. Noted issues and delays with ESA application fee processing—process is cumbersome, only one staff member allowed as point of contact. Need to review whether to continue allowing ESA application fee payments and streamline the process before next cycle.

## **Committee Reports**

**Principal's Report /Admissions Director Report** – Proposal from FFA instructor to establish a school garden for classroom and lunch use. Discussion on possible locations: grassy area near preschool, down by the long jump pit, or west side near creek. Further details to be gathered with FFA instructor to finalize plan. NLSA visit preparation discussed; board and staff to participate in committees for eight standards. Standard 1 (mission/vision) to be completed jointly; remaining standards divided among committees. Emphasis on board participation and familiarity with relevant standards to improve accreditation outcome. Noted changes in scoring for accreditation; higher standards for scoring. Committees formed soon, majority of work in late summer/fall, final report due in March for April visit.

**Policy Committee** – No report.

**Facility Committee** – Door repairs ongoing, some issues unresolved; further follow-up required.

**Athletic Committee** – Track season underway; volunteers needed for May 2<sup>nd</sup> meet.

**Marketing/Enrollment Committee** – Recent events noted; endowment dinner reviewed.

**Technology Committee** – Projector replacements ongoing; system for broadcasting events improved.

**Endowment Committee** – Forever Central dinner successful: 85 attendees. Discussion on broadening fundraising efforts, including legacy giving and extended campaigns in churches. Interest in bringing in outside fundraising expertise for future events and marketing.

**Long Range planning** –

### **Old Business**

- A. Constitution Review-** Review of constitutional requirement for presenting/approving annual operating budget by member congregations. Current practice is for board approval in June, with info shared to congregations earlier. Recognized misalignment of fiscal years between school (July June) and churches (Jan-Dec). Consideration of moving budget presentation earlier (November) to accommodate church budgeting cycles. Consensus: Move toward earlier communication of budget, focus on transparency, and consider constitutional language change from "approval" to "presentation/proposal". Options to be drafted and discussed at May meeting.
- B. Strategic planning/Long range planning-** Committee met twice; still defining scope and focus areas, referencing NLSA guidance. Next meeting scheduled for mid-May.
- C. Staff for 26-27 school year- PE/AD teacher-** Ongoing search for fifth grade teacher and PE/interventionist; limited interest so far. Outreach to local colleges; no responses yet. Noted resignation of Jean Duffy (after-school position); exploring options for replacement (possibly high school students or paras). Most current paras and staff confirmed to return; some with health considerations.
- D. Creation of Summer work list-** Review of summer maintenance projects: gym repairs, parking lot restriping, classroom floor cleaning, etc. Quotes being obtained for contracted floor work; discussions on cleaning assignments (staff/PTL/detention).

### **New Business**

- A. NLSA Annual Report-** Annual report to district and synod reviewed; action items largely on track. Noted changes: moving away from Curriculum Track to in-house curriculum mapping using Google/AI tools. Facilities improvements, curriculum updates, and technology upgrades listed as accomplishments.

**MOTION was made by Dawn Embretson to approve NLSA School Action Plan 26. Kurt Slouha seconded the motion. MOTION CARRIED.**

- B. **Ministry reviews K, 2, 4, 7-** deferred to next meeting.
- C. **Years of service for CLS staff members-** Years of service for staff documented; plan to acknowledge retirements/departures.
- D. **Board/Staff meeting- 2<sup>nd</sup> one of the year-** scheduling to be confirmed by teachers.

**Debrief** – Approved minutes and financials. Rolled over two endowment CDs into six-month terms. Supported garden proposal, pending further details. Approved school action plan for NLSA. Action Items: Update and clarify financial reporting format for next meeting. Follow up on ESA fee process and decide on future approach. Work with FFA instructor to finalize garden location and logistics. Draft options for constitutional budget approval process for May meeting. Continue outreach for staffing needs. Obtain maintenance quotes and coordinate summer work. Complete annual NLSA report and submit by May 15. Acknowledge staff retirements and service at upcoming events

**MOTION was made by Greg Silhanek to adjourn the meeting. Dawn Embretson seconded the motion. MOTION CARRIED.**

Next regular meeting May 18, 2026 @ 6:00PM.  
The meeting was closed with the Lord's Prayer.

Respectfully submitted,  
Kristin Stien, Secretary 2026